

MATTER OF SUBSTANCE

Personal Data Protection

- Last updated: January 2019 -

The website *Matter of Substance* is based in the European Union. It is committed to processing personal data in accordance with the rules laid out in the General Data Protection Regulation (hereinafter 'GDPR'). As to their implementation, it makes no difference whether visitors are in the Union or not.

1. Data Protection Principles

Article 5 GDPR requires that personal data shall be:

(a) processed lawfully, fairly and in a transparent manner in relation to the data subject ('lawfulness, fairness and transparency');

(b) collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes; further processing for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes shall, in accordance with Article 89(1), not be considered to be incompatible with the initial purposes ('purpose limitation');

(c) adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed ('data minimisation');

(d) accurate and, where necessary, kept up to date; every reasonable step must be taken to ensure that personal data that are inaccurate, having regard to the purposes for which they are processed, are erased or rectified without delay ('accuracy');

(e) kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed; personal data may be stored for longer periods insofar as the personal data will be processed solely for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes in accordance with Article 89(1) subject to implementation of the appropriate technical and organisational measures required by this Regulation in order to safeguard the rights and freedoms of the data subject ('storage limitation');

(f) processed in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures ('integrity and confidentiality').

2. General Provisions

This data protection policy applies to all personal data processed by the website *Matter of Substance*.

Every visitor can be assured that the personal data relating to him or her are considered with the greatest caution, and with due regard for the principles as mentioned just above.

The author of the website *Matter of Substance* takes responsibility for the ongoing compliance with this policy.

This policy shall be reviewed at least annually.

3. Lawful, fair and transparent processing

Visitors of this website have the right to access, rectify or erase their personal data, to object or request restriction of processing of their personal data in the conditions as laid out in the GDPR. Any such requests made via the email address contact@matterofsubstance.eu will be dealt with in a timely manner.

4. What does this website collect from you?

The website *Matter of Substance* collects the personal data relating to you only in case you decide to contact its law laboratory through the form made available for this purpose.

When filling out the contact form, you will be asked to specify your contact details (name, email address, country/city) and professional details (i.e. public or private structure you are working with). They all constitute 'personal data' under the GDPR which shall be processed in accordance with the principles laid out therein.

By giving your contact and professional details via this website, you are deemed to consent to use of such details in accordance with the website's privacy policy.

This individual consent constitutes the legal basis for the processing of your personal data via the contact form (Art 6(1)(a) GDPR). Please note that you have the right to withdraw your consent at any time (Art 7 GDPR).

5. Processing of the personal information that is collected from you

Personal data are collected via the website *Matter of Substance* and further processed only for answering your requests, for organising events in relation to life sciences and associated technologies or for organising any research cooperation work.

Personal data are stored in a form permitting identification as long as the request or the event makes it necessary to communicate by using the data or, in the context any research cooperation, as long as processing is necessary for the purposes of that work.

6. Further processing for another purpose than that mentioned just above

Should the author of this website intend to further process your personal data for a purpose other than that for which the personal data were collected initially, she would provide you prior to that further processing all relevant information on that other purpose.

7. Does this website share personal data with third parties?

The website *Matter of Substance* does not share any personal data with third parties (either for-profit entities or charities), by principle.

Personal data processing operations are performed by the author of the website *Matter of Substance* for internal use only.

8. Cookies

Cookies are small text files that are placed on your computer by many websites you visit.

The website *Matter of Substance* uses analytics cookies created by Matomo (Piwik) to store some information about visitor access, and to help the website analyse how visitors visit its pages. The stored information includes the IP address that has been made anonymous immediately after processing.

You can deactivate the use of cookies at any time via the settings of your browser. Please use the help functions of your browser to find out how you can change these settings.

9. Statistics

In order to be able to statistically evaluate the website *Matter of Substance*, its author uses the program AWStats.

AWStats is an open source log file analyser that generates statistics graphically, which is used for estimating the number the number of visitors in particular.

The statistical analysis is carried out via log files, which also contain IP addresses, but the latter data cannot be used to identify specific persons. In addition, such information is not merged with other data sources, and it is deleted after it has been statistically analysed.

10. Breach

In the event of a breach of security leading to the accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to, personal data, all efforts will be made to promptly assess the risk(s) to individual rights and freedoms.

11. Complaints with a supervisory authority

In accordance with the GDPR, every EU visitor has the right to lodge a complaint with a supervisory authority, in case he or she would consider that the earlier-mentioned data protection principles, his or her rights are not respected.